

**ACADEMY OF ST FRANCIS OF ASSISI
BEFORE CARE & AFTER CARE**

Extended Care (before school and after school) is offered to help working parents. Before Care begins at 7:00 and ends at 7:45. Teachers and Staff provide a safe environment; they help students with homework and organize games. See the reasonable rates on the reverse of this form and keep for future reference.

Parents who wish to use After Care on a drop-in basis are charged \$10 an hour.

AFTER CARE POLICIES AND PROCEDURES

Students are given a snack every day. They have an hour **minimum** to do homework. Most will take advantage of working longer with adult help and supervision. Activities, games, and movies are provided.

1. Pack a snack **IF** your child does not like the snack provided and an extra drink.
2. Send in a reading book each day with your child for the days that they may complete their HW early before Activity Time.
3. **NO ONE is allowed upstairs once they are at After-Care.** Everything must be brought downstairs.
4. **After care ends at 6:00 Charges-late fees will be impose - \$5.00 for each 15 minutes after closing time.**
5. **Parent or designee** must sign-out child or use 4C'S Card.
6. If you prefer that your child completes HW at home, please send a note.
7. **All** parents need to check HW with children.

Return the bottom portions and keep this form reference

After-Care Policies and Procedures

Student (s) Name & Grade (s) _____

_____ I read and will abide by the After-Care Policies and Procedures

Student (s) Signature _____

Parent's Signature: _____ Date: _____