

THE ACADEMY OF ST. FRANCIS OF ASSISI

400 TOTOWA ROAD

TOTOWA, NJ 07512

(973) 956-8824

www.academyofstfrancis.org



PREK PARENT CONTRACT FOR 2016 - 2017

1. All forms and fees must be paid in order for registration to be complete. All student's Health Records and Immunizations record must be updated **Before** school begins.
2. All Tuition is to be paid to SMART. The school follows specific guidelines for delinquent payments culminating in discontinuation of educational services as a result of unpaid tuition and school fees, as outlined in the Parent Handbook. Delinquent payments will result in discontinuation of educational services, any outstanding balance due to school will be sent to collections and if you have any payment arrangements that are not kept.
3. Registration Fee, Academic Fee, Before/After Care Fees, Fundraising Fee, HSA, Class Dues, and Cafeteria Fees are paid directly to the school. **Registration fees are NON Refundable.**
4. Each family is expected to cooperate fully in the total moral, religious, and academic development of their children.
5. Each family is expected to participate actively in Home School Association activities and meetings and Parent/Teacher conferences and meetings.
6. Families must attend certain required masses during the school year. These masses include Back to School, Catholic School Week, Bishop's Mass, and one mass designated for each class to participate.
7. All children must have updated **Health and Immunizations Records Before** school begins. Children will be excluded from school until these records are updated.
8. By registering your child/children at the Academy of St. Francis of Assisi, parents endorse the School's policies and agree to comply with them, including, but not limited to, all policies outlined in the Parent Handbook.
9. Each family is required to sell **\$200.00 worth of Calendar Raffles (Fall and Spring)** and at least one KidStuff Book. KidStuff book payment is due at Back to School Night.
10. This contract must be signed prior to the first day of school.

I have read and understand the Parent Contract. My signature signifies that I hold myself responsible to comply with all of the above requirements for the 2016-2017 school year.

Parent / Guardian Signature: _____ **Date:** _____

Student Name (Please print) _____ **Gr.** _____

Principal Signature: _____