



Academy of St. Francis of Assisi  
Tuesday News and Notes  
Ms. Dreps  
Principal



**September 6, 2016**

Welcome to another new school year! Here are a few reminders to help us get off to a great start...

Our first day is a Tuesday. Please be sure to look for your Tuesday communication folder. It is filled with a great deal of items that need your attention. Please be sure to fill out required papers and return the folder on Wednesday.

School begins at 8:00. Unless you are utilizing our morning care program you should plan to arrive to school between 7:45 and 8:00. A staff member will be at the door at 7:45 to open the door for students. Students will not be buzzed in through this door. Please wait for the staff member to arrive before dropping off your child.

The morning care door is located between the school and church. This door is open from 7:00 to 7:45. If your child uses this door you will be charged for morning care.

Please be sure to read the Parent/Student handbook that is located on our website. It is important that all of our students are following the school's policies.

Most of our students should be using the "express" drop off procedures, by pulling up to the door on Killian Place. Students should exit the vehicle on the passenger side independently. Parents should be dropping and going in order to keep the traffic moving. If you need more time to drop off, please use the parking lot and escort your child to the front door. You cannot park your car in this area.

For the safety of our students, we ask that parents do not enter the building on a daily basis with your child. The first day is always an exception to this request, especially for our younger students as well as our new students.

The first day of school is always exciting... and sometimes difficult for our younger students, sometimes the longer a parent stays the more difficult it is for the student to separate. It is our experience that the students get settled very quickly once the parent leaves, and the school day begins. If this is not the case, we will contact you.

Our Back to School Night is scheduled for Wednesday, September 14<sup>th</sup> at 7pm. This is a very important night for you to come and meet your child's teacher, as well as obtain important information about our school. We hope to see you all there!

If you have any questions please feel free to contact the school office. We are here to help you in any way we can.

(973) 956-8824